

Whistler Gymnastics Volunteer Levy Criteria

1. Core Requirement To successfully redeem the annual volunteer levy, members must complete a minimum of **one full day** of volunteering at an eligible Whistler Gymnastics event.

2. Eligible Events and Shifts A comprehensive list of eligible volunteer opportunities and available shifts will be outlined and distributed to all members every **September**. Only officially designated shifts (such as those at the Whistler Summer Classic or other club-sanctioned events) will qualify toward your levy redemption.

3. Submission and Verification Process To ensure volunteer time is accurately tracked and the levy is properly credited, volunteers must adhere to the following process:

- **Submit Your Attendance:** Upon completion of your volunteer shift, you are required to log your hours by submitting the official **Volunteer Shift Form**.
- **Staff Verification:** Once your form is submitted, a Whistler Gymnastics staff member will review and verify your attendance against the event's sign-in roster.
- **Redemption:** Your levy will only be recorded as complete after a staff member has successfully verified your submitted form. Shifts that are not submitted via the official form will not be tracked or eligible for redemption.

4. Reimbursement Timing All successfully verified volunteer levies will be processed and reimbursed to the member's account in **June** of the active gymnastics season.